

**CITY OF MIAMI SPRINGS GENERAL EMPLOYEES'
RETIREMENT SYSTEM
MINUTES OF THE MEETING HELD
MAY 4, 2023**

The Meeting of the Board of Trustees of the City of Miami Springs General Employees' Retirement System.

TRUSTEES PRESENT

Tom Cummings, Chair
Tammy Romero, Secretary
William Alonso, Trustee

OTHERS PRESENT

Amanda Kish, Administrator Resource Centers
Adam Levinson, Klausner, Kaufman, Jensen & Levinson
Brendon Vavrica, AndCo Consulting
Nicolas Lahaye, GRS
Enrique Llerena, Caballero Fierman Llerena & Garcia
Karen Russo, Salem Trust
Steven Stack, Highland Capital

PUBLIC COMMENTS

INVESTMENT CONSULTANT REPORT: AndCo (BRENDON VAVRICA)

Mr. Vavrica reviewed the market and the negative returns within the markets. International Stocks outperformed domestic stocks. The federal reserve bank continued to increase interest rates. Mr. Vavrica reviewed the asset allocation for March 31, 2023, which was \$22,004,234.00. He stated that the total fund for the quarter was 4.73% and the plan placed in the (37th) percentile. The fiscal year return was 9.05% versus 11.61% ranking in the (78th) percentile. Total Equity return for the quarter was 7.37% below the benchmark at 7.72%. Domestic Equity returned for the quarter to 7.19% and below the benchmark 7.50%. Total Fixed Income return for the quarter was 2.21%, slightly below the benchmark at 2.39%. Total Real-estate return for the quarter was -3.28% above the benchmark -3.31%. Mr. Vavrica continued to review the individual managers. Mr. Vavrica reviewed the current numbers with the Board.

PRESENTATION OF THE 9/30/2020 ACTUARIAL VALUATION REPORT: GRS (Nicolas Lahaye)

Mr. Lahaye presented the Board with the 9/30/2022 Actuarial Valuation Report which sets the contribution requirement for the Fiscal Year End 9/30/2022. The required employer contributions slightly increased to \$435,789.00 for the fiscal year 2022. There was a net actuarial loss of \$100,210.00 which means the plan had been an unfavorable experience than assumed. The loss was primarily due to the recognized investment return loss. The plan had a gain due to more terminations than expected. The plans funded ratio 103.2% which was the same as last year. Mr. Lahaye continued to review the report.

MOTION: Mr. Alonso made a motion approve the Annual Valuation.

SECOND: Ms. Romero seconded the motion.

CARRIED: The motion carried 3-0.

Mr. Vavrica discussed the declaration of Investment Return with the Board.

MOTION: Mr. Alonso made a motion approving the investment return for long term, short-term and thereafter.

SECOND: Ms. Romero seconded the motion.

CARRIED: The motion carried 3-0.

PRESENTATION OF THE 9/30/2022 AUDITED FINANCIAL STATEMENTS: CFLG, LLP (Enrique Llerena)

Mr. Llerena presented the 9/30/2022 Audited Financial Statements. He informed the Board that the September 30, 2022, audited Financial Statement rendered an unmodified opinion. The Plan's net position decreased by \$4,713,664.00 from the prior years. The decrease is due to the Plan's financial performance. Mr. Llerena informed the Board that the Employer contributions decrease to \$435,789.00 in 2022. He explained that the Plan experienced a net investment loss of \$3,936,822.00 compared to the investment gain of \$4,351,304.00 for the fiscal year 2022. He reviewed the statement of change in fiduciary net position stating that the end of the year total was \$20,372,524.00. In addition, he reviewed and compared the Plan's expenses and contributions from year to year and commented that overall, the Plan is doing well. He reviewed this year's compliance letter and stated that there were no findings or material weaknesses found while performing the audit. Mr. Llerena found there were no disagreements with management. Lastly, he stated that he enjoyed working for the Board and appreciated their business.

MOTION: Ms. Romero made a motion to approve the Audit Financial Statement for 2022 and the Audit Representation Letter.

SECOND: Mr. Alonso seconded the motion.

CARRIED: The motion carried 3-0

Custodian Report: Salem Trust (Karen Russo)

Mrs. Russo presented a letter to the Board regarding the retiree portal. She informed the Board of how the retiree portal works. Mrs. Russo explained that the retirees will have an option to make changes on the retiree portal, view their deposit slip and the option to change the W-4P. The Board held a discussion regarding the options.

MOTION: Ms. Romero made a motion to approve the Salem Trust retiree portal with view only access.

SECOND: Mr. Alonso seconded the motion.

CARRIED: The motion carried 3-0

INVESTMENT MANAGER REPORT: HIGHLAND CAPITAL (Steve Stack)

Mr. Stack informed the Board of the uncertainties of the Market. He reviewed the global

market environment and economic returns. Mr. Stack stated that the Fixed income team moved from corporate bonds to mortgage pools which helped the return. The value of the portfolio was up 1.60%. The fiscal year return was 7.15%. The total asset allocation for the quarter was \$10,036,494.00. The portfolio is overweight to finance. He reviewed the fund's performance as of March 31, 2023.

MINUTES

The Board reviewed the minutes of the February 2, 2023

MOTION: Ms. Romero made a motion approve the February 3, 2023

SECOND: Mr. Alonso seconded the motion.

CARRIED: The motion carried 3-0.

DISBURSEMENTS APPROVAL

Ratification of warrants processed since the May 4, 2023

Disbursements Presented to Salem Trust		
WARRANT #440	Amount	Disbursement Date
UNUM Life Insurance (Billing # 0700942-002-2 due date 02/01/23)	\$ 348.91	01/23/2023
Resource Centers, LLC (Invoice 19884, February 2023 Admin Fee)	\$ 2,400.00	02/08/2023
Klausner Kaufman Jensen & Levinson (Inv 32161 dated 01/31/23)	\$ 1,250.00	02/08/2023
Caballero Fierman Llerena & Garcia, LLC (Invoice 49761 dated 02/05/23)	\$ 2,000.00	02/08/2023
WARRANT #441		
UNUM Life Insurance (Billing # 0700942-002-2 due date 03/01/23)	\$ 348.91	03/09/2023
Resource Centers, LLC (Invoice 19884, March 2023 Admin Fee)	\$ 2,300.00	03/09/2023
Klausner Kaufman Jensen & Levinson (Inv 32344 dated 02/28/23)	\$ 1,250.00	03/09/2023
Salem Trust Company (Fees for QE 12/31/22)	\$ 2,539.83	03/09/2023
WARRANT #442		
UNUM Life Insurance (Billing # 0700942-002-2 due date 04/01/23)	\$ 348.91	03/23/2023
Resource Centers, LLC (Invoice 20005, April 2023 Admin Fee)	\$ 2,300.00	04/05/2023
Klausner Kaufman Jensen & Levinson (Inv 32535 dated 03/31/23)	\$ 1,250.00	04/05/2023
Total Disbursements	\$ 16,336.56	

MOTION: Ms. Romero made a motion approve the May 4, 2023

SECOND: Mr. Alonso seconded the motion.

CARRIED: The motion carried 3-0.

BENEFIT APPROVALS:

The Board reviewed the Benefit Approval for May 4, 2023.

MOTION: Ms. Romero made a motion approve the May 4 Benefit Approval

SECOND: Mr. Alonso seconded the motion.

CARRIED: The motion carried 3-0

REPORTS

Chairman:

Administrator: PRC (Amanda Kish)

Attorney: Klausner, Kaufman , Jensen and Levinson (Adam Levinson)

Form 1:

Mr. Levinson presented the Form 1 Memo. Form 1 will need to be submitted to the supervisor of elections in the City or Town you reside in. The Form will need to be submitted by July 1st.

OLD BUSINESS

NEW BUSINESS

NEXT MEETING DATE

Thursday, August 3, 2023

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 10:41 AM.

Respectfully submitted,

Tammy Romero, Secretary